



## **St. Neot Taverners Cricket Club**

### **Policy With Regard To The Appointment Of Volunteers.**

1. The role of that person will be clearly defined by the Club Welfare Officer, his Assistant or the Vice Chairman of the Club, agreed by the Club Committee and then with the volunteer. If the Club is looking for a particular post then a job description will be issued.
2. After agreeing their role within the Club the volunteer will complete an application form that has been agreed by the Club. Appendix One
3. The Club through the Club Welfare Officer or designated officer will take up the references given on the application form and make any other checks that are necessary. That is Criminal Record Bureau and coaching qualifications through documentation provided.
4. When all checks have been carried out then a date for an interview between the volunteer and two of the following, will take place Club Welfare Officer, Assistant Club Welfare Officer or the Vice Chairman, will take place.
5. After this interview if the outcomes are correct then the volunteer will be allowed to work within the Club.
6. Monitoring and evaluation will be the responsibility of the Club Welfare Officer or his Assistant and they will agree a timetable to meet and informally discuss any issues. This includes any training that the volunteer may require.

#### **THE FOLLOWING APPLIES TO A VOLUNTEER IS AN OVERSEAS PLAYER OR IS RETURNING TO THE UNITED KINGDOM AFTER FIVE YEARS.**

An ECB Overseas Vetting Form, see Appendix Two, will need to be completed and checked before that player can work alone with any children. However, if that form has not been completed then the player can only work with an ECB qualified coach, at or above Level 2 UKCC from September 2009. Until that date they can work with an ECB qualified coach.